

RETAIN THIS PORTION FOR YOUR RECORDS!

TROY, NEW YORK
HUDSON VALLEY COMMUNITY COLLEGE
FIELD HOUSE
80 VANDENBURGH AVENUE, TROY NY 12180
APRIL 20-21-22, 2012

SET-UP TIME: Deposit \$: _____
THURSDAY 6 PM - 9 PM Sent on: _____
FRIDAY 9 AM - 4 PM

SHOW HOURS: Balance \$: _____
FRIDAY 5 PM - 9 PM Sent on: _____
SATURDAY 10 AM - 5 PM

SUNDAY 10 AM - 4 PM

Corner \$65.00

Booth Size Ordered:

10' X 10' \$ 550.00

10' X 15' \$ 825.00

10' X 20' \$1,100.00

10' X 25' \$1,375.00

10' X 30' \$1,650.00

10' X 35' \$1,925.00

10' X 40' \$2,200.00

OTHER

Electric Ordered:

1-500 watts \$60.00

501-1000 \$70.00

1001 & UP \$80.00

Tables Ordered: _____ \$20 per 8' table

100% HANDMADE BOOTH PRICES - MUST BE MADE AND SOLD BY ARTISAN!!!

Size Ordered:

10' X 10' \$ 420.00

10' X 15' \$ 630.00

10' X 20' \$ 840.00

10' X 25' \$1,050.00

10' X 30' \$1,260.00

10' X 35' \$1,470.00

10' X 40' \$1,680.00

OTHER

No Halogen Lights Allowed!

Show Contract for:
TROY, NY — APRIL 20-21-22, 2012

#1204

I, the undersigned, have read the Lease Agreement, understand it and agree to the terms thereof.

Your Name(s) Please Print Clearly _____

Address _____

City _____ ST _____ ZIP _____

email _____

Business Name _____ Today's Date _____

Description of Product _____

Phone _____ NY State Sales Tax # _____

Booth Size Ordered: _____ 100% Handmade By Vendor

CORNER \$65 Electric Wattage Required: _____ Tables Required: _____

Requests _____

Amount Enclosed: \$ _____ CASH CHECK OR MONEY ORDER #
(Check appropriate box) AMERICAN EXPRESS DISCOVER MASTER CARD VISA

CARD # _____ SECURITY CODE _____

EXP. DATE _____ SIGNATURE or TYPE _____

SALES TAX INFO

The following is the contact information to obtain a sales tax number and/or license. (Sales tax as of printing date)

NEW YORK: Troy 8% Certificate of Authority 800-698-2909
NYS Tax Department, Sales Tax Registration Unit
W.A. Harriman Campus, Albany, NY 12227

To apply for state sales tax number go to:
www.nystax.gov select • Find forms and instructions •
Sales Tax (under Current Year Forms & Instructions) •
For Other Sales Tax Forms click • DTF17
<http://www.tax.state.ny.us>

Special CFA Rate:

Fairfield Inn - Marriott

124 Troy Road, East Greenbush, New York 12061

Phone: **518-477-7984**

Special CFA Rate: Weds.-Sun. Nights \$81 Flat, per night

Rooms are all newly renovated with comfortable bedding and the new Green Tea decor by Fairfield Inn with choice of king or 2-double beds. Rooms also have iron and ironing board, hair dryer and coffeemaker. You will enjoy their Deluxe Continental Breakfast with made-to-order waffles, cereal, fresh fruit, pastries and more. Other hotel amenities include 24 hour coffee and tea in lobby, complimentary Free Wireless throughout the hotel, laundry room, HBO/Cable, outdoor pool and fitness center.

– RV Parking available at HVCC Campus must be self contained –

Artisans:

It is a proven fact that the exhibitors with the most attractive booths are the "TOP SELLERS" at our shows!

Per Lease Agreement #2 you must have an Attractive Decorated Booth!

Our artisans put many hours into building an attractive booth at our shows! This makes the shows very appealing and professional. Out of fairness to all vendors who put a lot of time and effort into building a beautiful booth, we ask you to please adhere to these rules!!!

Booths must be 6-8 feet tall and solid so you can't see back of neighbor's booth!

Examples...

- Backdrop can be made of solid walls or shelving
- Pipe and drape
- Lattice or wired grids with cloth on back so as not to be seen through to back of booth.

We prefer you not to use pop-ups!

However, if need be you must remove canopy. All poles must be covered and decorated with (fabric, garland, etc.) Please don't use the plastic canvas typical of pop-ups, replace with fabric or drapes.

Booths without any kind of backdrop will NEED to rent pipe and drape.

RENTAL CONTACT FOR PIPE & DRAPE:

"A.C.E.S." (AMERICAN CONCERT & ENTERTAINMENT SERVICES):

7 MONROE ST., TROY, NY 12180

Ph: (518) 270-4747 fx: 518-273-6877

Order Form: CountryFolkArt.com/Aces.pdf

PLEASE CALL 248-634-4151 EXT. 618 WEEK OF SHOW FOR THURSDAY SET-UP HOURS!